



VOLUNTEER INSTRUCTIONS 2015

DUTIES FOR SETTING UP HUT PREVIOUS NIGHT

Volunteers: 3 People

Equipment:

Water containers
Blu tack or whatever, for notices
Camera
Pens/highlighters
Suggestions box

Duties:

Fill water containers
Take photo of state of hut
Set out tables for Check in and Paying in Desk
Put up posters

Health & Safety Issues:

Lifting – care required when lifting tables, chairs, etc.