



VOLUNTEER INSTRUCTIONS 2015

DUTIES OF DOORPERSON

Volunteer: TBA

Duties: Make sure walkers enter the hut at a manageable rate. Make walkers form a queue outside if required. Remind entrants to include their mobile phone numbers on the entry form and to ensure that the form has been signed. Try to ensure that groups are not split and that a group stays together and goes to one desk.

Equipment required: Wear a fluorescent vest so people in the queue can recognise you as an event marshal, they respond more quickly.

Health & Safety Issues: Ensure people don't queue into the car park causing an obstruction